

Final Budget

Park County Weed and Pest Control District	
	Budget Hearing Information
1067 Road 13	Location: 1067 Road 13, Powell, WY
Powell, WY 82435	Date: 7/18/2023
307-754-4521	Time: 10:00 AM
Park County	Budget Prepared by: Josh Shorb

S-A BUDGET MESSAGE W.S. 16-12-403(c)

This budget is a conservative projection of the funds available for the FY 23-24 budget. The county mill levy is projected to increase by approximately 13% and nets the district \$131,000 more than last fiscal year. Outside service contracts with the US Forest Service (\$180k) and BLM (\$230k) have increased. New state & private forestry and pesticide registration fee grants will add \$152k to the budget for cheatgrass and noxious weed control programs. Due to the increase of mill funding, grants, and outside contracts we will be able to maintain a full-size crew, increase the education/public outreach programs, replace old rental equipment, maintenance items, expand cost share programs, continue biocontrol purchases and consortia research programs, and implement large aerial treatment programs. Depending on expenses and revenues in June, this proposed budget adds \$266,252 to reserves which equates to 77% of one year of general mill expenses. We have not been able to add to reserves since FY '17. **RESERVE DESCRIPTION:** The Park County Weed & Pest Control District reserves are separated into three specific use categories. The first is a \$100,000 emergency cash reserve. This would be used for cash flow or any program that would need an infusion of funds under short notice. The depreciation reserve contains \$218,138 and contains funds to replace vehicles, atv's, rv's, trailers and spray equipment. The third reserve contains \$514,752 for shop facilities, budget augmentation, or used in the event of a tremendous weed or pest outbreak in Park County.

S-B RESERVE DESCRIPTION

See above.

S-C

Names of Board Members	Date of End of Term
Walt Hartung	12/31/24
Perry Fisher	12/31/26
Sam May	12/31/26
Jim Cox	12/31/24
Mike Forman	12/31/24
Neil Earhart	12/31/24
Josh Christofferson	12/31/26

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> Yes
If Yes, enter	
Address of office:	1067 Road 13
City, State, Zip:	Powell, WY 82435
Phone Number:	307-754-4521
Hours Open:	Summer 8:00-5:00, Winter 8:30-4:00

Where are the minutes of your board meeting available for public review?
 In the office at the Park County Courthouse

How and where are the notices of meeting posted for the public?
 Regular meetings are on the last Tuesday of every month at 10:00 AM at the office. Local newspaper for special meetings.

Where are the public meetings held?
 1067 Road 13, Powell, WY

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,781,700	\$2,294,547	\$2,707,130	\$2,707,130
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$266,252	\$266,252
S-4	Total General Fund and Forecasted Revenues Available	\$1,947,275	\$2,728,419	\$2,973,382	\$2,973,382
S-5	<i>Amount requested from County Commissioners</i>	\$626,294	\$874,635	\$1,075,510	\$1,075,510
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$453,179	\$590,046	\$520,000	\$520,000
S-8	Tax levy (From the County Treasurer)	\$626,294	\$874,635	\$1,075,510	\$1,075,510
S-9	Government Support	\$408,079	\$437,205	\$516,000	\$516,000
S-10	Grants	\$10,000	\$122,500	\$247,500	\$247,500
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,205	\$12,620	\$25,000	\$25,000
S-13	Other Forecasted Revenue	\$251,705	\$494,600	\$155,500	\$155,500
S-14	Total Revenue	\$1,750,462	\$2,531,606	\$2,539,510	\$2,539,510

Park County Weed and Pest Control District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$15,830	\$46,415	\$81,000	\$81,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$118,992	\$121,493	\$134,200	\$134,200
S-18	Operations	\$1,489,989	\$1,962,013	\$2,292,592	\$2,292,592
S-19	Indirect Costs	\$156,889	\$164,626	\$199,338	\$199,338
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,781,700	\$2,294,547	\$2,707,130	\$2,707,130

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$196,813	\$196,813	\$433,872	\$433,872

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$566,638	\$566,638	\$566,638	\$566,638
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$566,638	\$566,638	\$566,638	\$566,638
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$266,252	\$266,252
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$266,252	\$266,252
S-31	Subtotal	\$566,638	\$566,638	\$832,890	\$832,890
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$566,638	\$566,638	\$832,890	\$832,890

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-18-23

DISTRICT ADDRESS: 1067 Road 13
Powell, WY 82435

PREPARED BY: Josh Shorb

DISTRICT PHONE: 307-754-4521

Final Budget

Park County Weed and Pest Control District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$626,294	\$874,635	\$1,075,510	\$1,075,510
R-1.2	Other County Support (see note on the right)				
	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$111,845	\$84,013	\$96,000	\$96,000
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid	\$453	\$465		
R-2.4	Other (Specify)	\$295,781	\$352,727	\$420,000	\$420,000
R-2.5	Total Government Support	\$408,079	\$437,205	\$516,000	\$516,000
R-3	Operating Revenues				
R-3.1	Customer Charges	\$17,999	\$40,208	\$70,000	\$70,000
R-3.2	Sales of Goods or Services	\$435,180	\$549,838	\$450,000	\$450,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$453,179	\$590,046	\$520,000	\$520,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$10,000	\$22,500	\$22,500	\$22,500
R-4.3	Grants from State Agencies		\$100,000	\$225,000	\$225,000
R-4.4	Total Grants	\$10,000	\$122,500	\$247,500	\$247,500
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,205	\$10,120	\$20,000	\$20,000
R-5.2	Other: Specify <u>Misc. - Wyldlife Fund Gra</u>		\$2,500	\$5,000	\$5,000
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$1,205	\$12,620	\$25,000	\$25,000
R-5.5	Total Forecasted Revenue	\$872,463	\$1,162,371	\$1,308,500	\$1,308,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	\$206,270	\$435,640	\$87,000	\$87,000
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Reimbursements _____	\$28,377	\$36,665	\$43,500	\$43,500
R-6.4	<u>Sales Tax Collected</u>	\$17,058	\$22,295	\$25,000	\$25,000
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$251,705	\$494,600	\$155,500	\$155,500

Final Budget

Park County Weed and Pest Control District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$15,830	\$45,389	\$45,000	\$45,000
E-1.3	Office Equipment		\$1,026	\$1,000	\$1,000
E-1.4	Other (Specify)				
E-1.5	Trailer sprayers and Seeder/trailer			\$30,000	\$30,000
E-1.6	Drone Equipment			\$5,000	\$5,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$15,830	\$46,415	\$81,000	\$81,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$86,200	\$89,200	\$91,100	\$91,100
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Health Stipend	\$12,000	\$12,000	\$12,000	\$12,000
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$1,180	\$1,468	\$2,100	\$2,100
E-3.3	Other (Specify)				
E-3.4	Misc. Board Expenses	\$3,461	\$3,206	\$4,500	\$4,500
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$330	\$1,012	\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$10,846	\$9,209	\$13,000	\$13,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$4,239	\$2,815	\$7,000	\$7,000
E-5.5	Other (Specify)				
E-5.6	Legal Advertising	\$736	\$2,583	\$3,500	\$3,500
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$118,992	\$121,493	\$134,200	\$134,200

Final Budget

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$254,300	\$268,200	\$299,201	\$299,201
E-7.2	Service Contracts	7203	\$2,054	\$1,865	\$4,000	\$4,000
E-7.3	Other (Specify)					
E-7.4	Seasonal Wages	7204	\$151,727	\$151,694	\$180,000	\$180,000
E-7.5	Health Stipend	7204	\$30,000	\$30,000	\$30,000	\$30,000
E-7.6						
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	Travel Expenses	7212	\$1,506	\$1,850	\$9,000	\$9,000
E-8.4		7212				
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Gasoline	7220	\$19,289	\$24,538	\$35,000	\$35,000
E-9.2	Postage	7220	\$927	\$984	\$1,000	\$1,000
E-9.3	Warehouse Supplies	7220	\$10,169	\$11,960	\$14,000	\$14,000
E-9.4	Repairs	7220	\$40,932	\$113,632	\$58,000	\$58,000
E-9.5						
E-10	Program Services (List)					
E-10.1	Cost Share Programs	7230	\$51,061	\$96,294	\$165,000	\$165,000
E-10.2	Special Programs	7230	\$133,532	\$193,965	\$287,000	\$287,000
E-10.3	Pesticides - Retail/Contract	7230	\$401,794	\$639,934	\$685,000	\$685,000
E-10.4	Application & Safety Equipment	7230	\$10,527	\$14,226	\$18,000	\$18,000
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Contract Spraying	7400	\$58,799	\$59,588	\$102,000	\$102,000
E-11.2	WMA's (USFS Horsepack/EIS)	7400	\$174,752	\$159,296	\$165,000	\$165,000
E-11.3	City of Powell	7400	\$45,511	\$55,148	\$63,982	\$63,982
E-11.4	City of Cody	7400	\$68,617	\$94,694	\$118,909	\$118,909
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilities	7450	\$9,823	\$10,676	\$15,000	\$15,000
E-12.2	Education/Outreach	7450	\$7,611	\$11,174	\$17,500	\$17,500
E-12.3	Sales Tax Paid	7450	\$17,058	\$22,295	\$25,000	\$25,000
E-12.4		7450				
E-12.5						
E-13	TOTAL OPERATIONS		\$1,489,989	\$1,962,013	\$2,292,592	\$2,292,592

Final Budget

Park County Weed and Pest Control District

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$3,870	\$3,802	\$5,200	\$5,200
E-14.2 Buildings and vehicles	7503	\$8,501	\$9,988	\$13,000	\$13,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Surety Bond	7505	\$250	\$250	\$250	\$250
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$40,960	\$42,251	\$46,841	\$46,841
E-15.2 Workers Compensation	7512	\$10,257	\$7,818	\$18,553	\$18,553
E-15.3 Unemployment Taxes	7513	\$1,731	\$7,836	\$15,000	\$15,000
E-15.4 Retirement	7514	\$71,222	\$74,368	\$80,494	\$80,494
E-15.5 Health Insurance	7515	\$20,098	\$18,313	\$20,000	\$20,000
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$156,889	\$164,626	\$199,338	\$199,338

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Park County Weed and Pest Control District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024 _____

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$0		
C-1.2	Savings and Investments	1040	\$196,813	\$433,872	\$433,872
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$566,638	\$832,890	\$832,890
C-1.6	Total Estimated Cash and Investments on Hand		\$763,451	\$1,266,762	\$1,266,762
C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$566,638	\$832,890	\$832,890
C-2.3	Total Deductions (a+b)		\$566,638	\$832,890	\$832,890
C-2.4	Estimated Non-Restricted Funds Available		\$196,813	\$433,872	\$433,872

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$566,638	\$566,638	\$566,638	\$566,638
C-4.2	Date of Reserve Approval in Minutes: 7/18/2023				
C-4.3	Amount to be added to the reserve			\$266,252	\$266,252
C-4.4	Date of Reserve Approval in Minutes: 7/18/2023				
C-4.5	SUB-TOTAL	\$566,638	\$566,638	\$832,890	\$832,890
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$566,638	\$566,638	\$832,890	\$832,890

BOND FUNDS	1060
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		2021-2022	2022-2023	2023-2024	Final Approval
		Actual	Estimated	Proposed	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

